

Annual Report  
2019-20

Emma  
SINCE 1979  
House



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## Our Vision Mission & Values

### Our Vision

A society where women and children live free from violence.

### Our Mission

EHDVSI is a courageous feminist, client-lead organisation that aims to reduce the impact of domestic and family violence on individuals, women and children in our community.

### Our Values

The organisation works from a feminist perspective and values:  
Compassion, Courage, Growth and Integrity.

### How Does This Shape Our Work?

We believe in gender equality.

We include women and children's voices in everything we do.

We support our workforce to be the best they can be.

We deliver a contemporary best practice model of specialist family violence services to women and children, focusing on critical safety responses.

We are a shining example of an effective and accountable feminist organisation.

We hold perpetrators of violence accountable for their actions.

We prioritise protection of women, provision of services and prevention of further violence.

We support and encourage the community to understand and address family violence, emphasising zero tolerance.

## 2019-20 Snapshot

**2534** Referrals - **26%** increase on the previous year

Self-referrals increased by **40%**

Cases managed by RAMP - **44**

Case Management outreach response - **433**

After hours responses - **43**

Crisis Emergency housing - **117**

Therapeutic responses to children - **51**

Legal program referrals - **88**

### Victims & Survivors compliments

Thank you for all that you do for the women + families that need support.

We are blessed to have such a strong organisation in Warrnambool.

Thank you for all the work you do to help improve our life x.

I don't have the words to describe how much I appreciate all the emotional financial support you have given myself and my children.

My worker has been such an important part of my recovery from ongoing family violence.

Emma House helped support me through a very tough time in my children's and my own transition to a new area.

My worker was very professional, compassionate and extremely motivated in a time I need.

Thank you for your care, compassion and kindness.

## Chair and Executive Officer Report

We would like to acknowledge the traditional owners of the land on which we live and work, the Gunditjmara people and pay our respects to their elders past, present and emerging. We acknowledge that sovereignty was not ceded.

We also acknowledge and remember the women and children who have been killed and harmed as a result of male family violence and pay tribute to the women who fought for the establishment of women's services.

**"Those of us in the specialist family violence sector have always been working in a pandemic".**

The words of Eleri Butler the newly appointed CEO of Family Safety Victoria are a stark reminder of the deplorable breadth and scope of Family Violence in our world. Yet we are a long way from the global response to gender inequality required to reduce or eliminate violence against women and children. If only we could galvanise the resources that the COVID pandemic has, maybe, just maybe, we would be on the right path.

This time last year we were celebrating 40 year of serving victim survivors in the South West and looking forward to continuing our organisational transformation. Our AGM was well attended and our video warmly received. Little did we know the qualities of endurance, resilience and adaptability depicted in our video would be needed in spades in 2020. The past 12 months have required us all to dig deep within ourselves and find strengths we didn't know we had. We not only restructured the organisation but also lived in a restricted Australia, as we all were hit by a once in a life time worldwide pandemic in early 2020.

The beginning of the 2019-2020 financial year saw the Board and Executive Officer undertaking a service review that focussed on building a sustainable organisational structure. The service review led to a restructure which was operationalised at the same time the pandemic emerged. This created many challenges but with a thoughtful and measured response we have been able to respectfully balance the needs and safety of victim survivors and our staff. As an essential service we continued to operate and respond to victim survivors with our usual empathy and professionalism. Staff have been remarkable in their capacity to adapt and navigate the ever changing public health landscape and state border closures.

## Highlights & Achievements

- The 40th Celebration and the creation of the associated video was a tremendously motivational way to begin this financial year. We are exceptionally proud of our story and all the remarkable women who have been part of it. The video is available for viewing on our website. Thank you again Colleen Hughson for your wonderful and creative work.
- New logo and branding. As part of the transformation of EHDVSI Mr Walter Design was engaged to assist us to create a contemporary and accessible logo. Thank you to Amy and Jody for their patience and bringing our values and purpose alive in this beautiful new logo. Thank you to the Board members and staff who worked through the many iterations.
- Service review and restructure. This was a substantial piece of work undertaken by the Board and implemented in February 2020. We would like to acknowledge the support and advice given by Sue Kelly throughout the process, your wisdom was invaluable.
- Redesigning the children's program in partnership with The Australian Childhood Foundation (ACF). This has been an exciting project for the Specialist Children's Practitioners and we sincerely thank Monica Robertson from ACF for her support and expertise around this work.
- Introduction of group and individual programs to our suite of services. The Shark Cage and the Circle of Security were delivered prior to COVID 19 public health measures being introduced. Practitioners are very keen to recommence these evidence informed programs as restrictions ease.
- We were successful in securing the Specialist Family Violence Advisor – Child Protection and South West Principal Strategic Advisor roles. Both these positions extend our capacity to influence and educate through systems change and capacity building. It is exciting to be working closely with child protection and the broader service system to improve responses to Family Violence
- Our partnership with South Western Centre against Sexual Assault continues to build and provide exciting opportunities for both services. The - MARAM Collaborative Practice Training roll out has been a huge success with sold out sessions and very positive feedback from participants.
- EHDVSI joined the South West Child & Family Alliance. This has been a significant development and provides us with the opportunity to build greater integration with family services providers. Strategically it is important as we establish the Orange Door.
- The Victorian Government has continued to roll out the recommendations from the Royal Commission into Family Violence. The implementation of the Orange Door support and safety hub has commenced in the South West and the redesign of our refuge into a core and cluster model is underway. Both these initiatives are very exciting and will provide strengthened service responses to victim survivors.

# Acknowledgements & Thank you

## Board

Founding and life members Del Clapp and Maxine Golding Clarke sadly passed away this year. Both contributed over 40 years of voluntary work to Emma House and women and children escaping family violence. They were inspirational and passionate women who will be greatly missed by their families and community.

We welcomed new members Helen Ridgwell and Leah Heinrich who come with unique and valuable skills.

Mary Clapham retired from the Board in October 2020 after 5 years, many as the Secretary. Mary's contribution to Emma House has been significant and she has been at the helm guiding and supporting Emma House. We acknowledge her contribution with heart felt gratitude and wish her well.

Emma Mahony retired from the Board in September and we thank her for her dedication and contribution over the past 2 years.

Thank you to our Treasurer Rebecca Ratcliffe for continuing to build the financial literacy and resilience of Emma House and very ably undertaking the role of Chair of the Finance & Risk Committee.

As a result of the restructure we farewelled Debbie Pevitt and Kellie New both staff had made significant contributions over many years. Tracey Wilkinson also departed to join Southwest Health Care's "quality team as her contract expired. We thank Tracey for her leadership and hard work in relation to our quality systems.

We would like to acknowledge the work of everyone at Emma House-whether front of house or administration staff, client service practitioners and line managers for their contribution to working towards our vision of a society where women and children live free from violence in all its forms. This has been an extraordinary year with many challenges and together we have navigated these challenges with courage, patience and care.

Emma House Board and Executive Officer are looking forward to leading and guiding the organisation in the next phase of its journey.



*Faye  
Oliver*

**Faye Oliver**  
Chair



*Ruth  
Isabel*

**Ruth Isabel**  
Executive Officer

## Board Members

Faye Oliver - Chair

Gabrielle Toscan - Deputy Chair

Mary Clapham - Secretary (*retired October 2020*)

Rebecca Ratcliffe - Treasurer

Emma Mahony - Ordinary member (*retired September 2020*)

Sue Kelly - Ordinary member

Maxine Golding Clarke (*retired October 2019*)

Leah Heinrich - Ordinary member

Helen Ridgwell - Ordinary member

## Sub Committees

### Finance and Risk

Rebecca Ratcliffe - Chair

Faye Oliver

Ruth Isbel

Mary Bouwman

Helen Ridgwell

Emma Mahony

### Quality and Safety

Mary Clapham - Chair

Gabrielle Toscan

Ruth Isbel

Tracey Wilkinson

## Corporate Services

The corporate services team provide financial, human resource, reception and administration services and support to the Emma House programs and staff. Other areas covered by corporate services include oversight of the IT functions of the agency, website and maintenance of the building, assets and infrastructure.

Financially, Emma House had a positive year, posting a surplus of \$79,294 for the 2019-20 financial year. Factors contributing to this result were an increase in DHHS funding, which included additional grants in response to the anticipated increase in demand for family violence services due to Covid-19, funding from Victoria Legal Aid to support the Legal Program and the Government Covid-19 Cash Flow Boost. With regards to expenditure there was an 8% increase in costs associated with client brokerage, and 9% increase in salary expenses from the previous financial year.

This year has been particularly challenging with the agency having to adapt to providing services in a Covid-19 environment, updating our IT systems and equipment to enable staff to work from home and still remain connected with the Emma House, networks and clients. Casey, as the OH & S officer, has been deeply involved in the implementation of processes, provision of supplies and equipment, and access to infection control training and learning resources to ensure staff, clients and visitors remain safe. I would like to thank Casey for her work and commitment to ensuring the safety of all.

Emma House is the lead provider agency to administer the delivery of the Family Violence Flexible Support Packages. Funding of \$897,115 was received during 2019-20 with 388 packages allocated to provide support to people who are experiencing or have

experienced family violence, and who satisfy the eligibility guidelines. The packages are delivered in partnership with 4 other agencies – Brophy Family & Youth Services, South West Centre Against Sexual Assault, Grampians Community Health and Gunditjmara Aboriginal Cooperative across the South West and Wimmera Regions. Hannah and Casey provided the administration support for the packages, and do an amazing job coordinating the applications and working with the staff from all partnership agencies to deliver the program.

Within the administration team, we farewellled Hannah Delaney and Teagan Marsh during 2019-20 and welcomed Sarah Smith to the team. I would like to thank Hannah and Teagan for their valued contribution to Emma House.

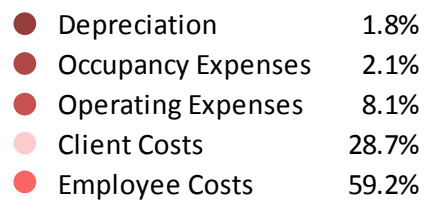
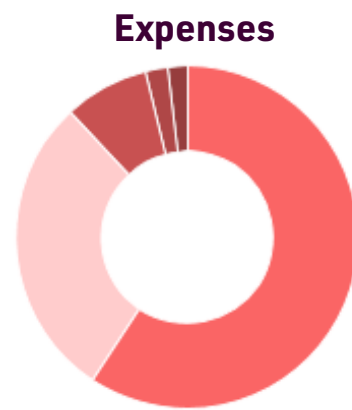
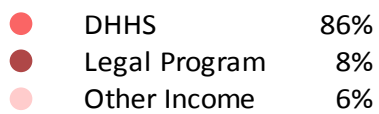
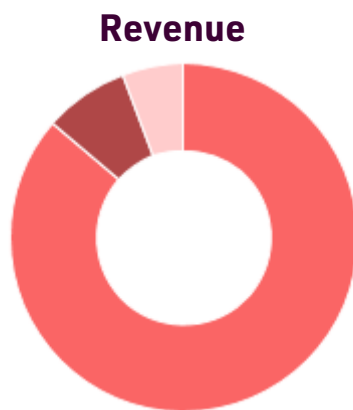
My job is underpinned by having a dedicated, skilled and efficient team and I would like to thank Casey and Sarah for their support and assistance. Emma House's first impression is through our reception and administration staff working at the front line of service who provide a welcoming, friendly and efficient manner. I would also like to recognize their commitment to Emma House, with the provision of vital support services to the staff, assisting them to deliver the services that we provide to women and children.

*Mary Bouwman*

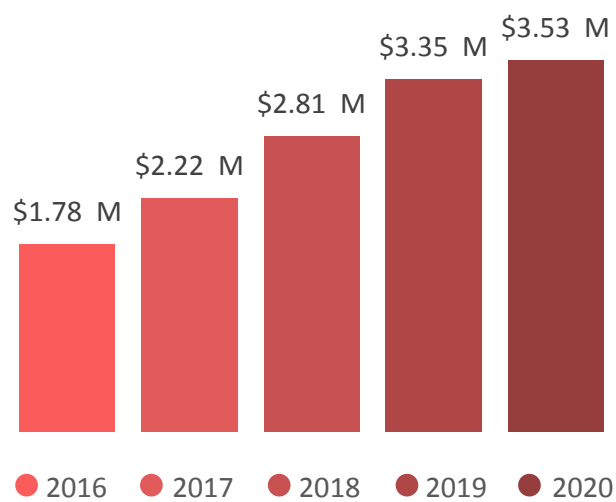
**Mary Bouwman**

Corporate Services Manager

## By the Numbers:



## Revenue Growth



# Case Management Outreach Program

The Case Management outreach Program continues to provide a responsive service to women and children victim survivors in the South West catchment areas, including Warrnambool, Hamilton, Portland, Terang and Camperdown surrounding areas. Over the past year, the Program has provided a service to 433 women, and the service delivery has included:

- Crisis Responses for women experiencing serious risk due to domestic / family violence to establish immediate safety and comprehensive risk assessments
- Comprehensive Risk Assessments and Safety Planning using the MARAM Framework and tools to ensure women and their children are provided with a service that meets their risk and safety needs.
- A case management model that holistically involves-
  - ▶ Housing needs, justice and legal referrals, employment / educational support, identity, culture and community inclusiveness, finance and material assistance, health and wellbeing planning, and is inclusive of children, and family relationships.
- A collaborative and consultative practice involving -
  - ▶ Statutory services (Child Protection, Police, Justice Programs, Courts)
  - ▶ Family Services
  - ▶ Mental Health Services
  - ▶ Alcohol and other Drugs Services
  - ▶ Medical and Health Care Services
  - ▶ Aboriginal Services

## Data trends

For the period of June to July 2020

- Total of cases allocated to the CM Outreach Program 433
- After Hours Program on call response 43
- Aboriginal and Torres Strait Islander woman provided with a case management program 15
- Self - referrals to the case management program 284

## Achievements have included:

- Responding to daily service demands and prioritising women and their children requiring an immediate service given high risk and safety factors being present.
- Continuing to prioritise collaborative and consultative working relationships with key services, such as Police, Mental Health, Child Protection, Child FIRST, Disability Services and other community service programs.
- Continuing to provide a service delivery that values cultural respect and cultural safety for Aboriginal and Torres Strait Islander women, their children, and their community.
- Continuing to provide a service delivery that values diversity and respect for diverse groups in our community – LGBTIQ women, their children and their community.
- Continual review and reflection on the quality and effectiveness of the service delivery in supervision and team forums, and planning to establish Consumer Participation Groups to enable women to provide feedback on their experience of the service delivery and areas for further development to be identified.
- Provision of a supportive and responsive service during the COVID 19 restrictions where face to face contact with service users was not possible. The program has maintained positive connections with women seeking support and assistance when phone contact has been the primary means of conducting sessions with women during these restrictions.

A highlight in our CM Outreach Program has been the collaboration and support the Practitioners provide to each other when working with complex cases, and the wealth of expertise and practice wisdom that the team provide to each other on a daily basis. With the related compassion fatigue and vicarious trauma associated with domestic violence service delivery this peer support has been pivotal in professional self - care and wellbeing.

# Acknowledgements & Thank you

The Case Management Program consists of 6 Specialist Family Violence Practitioner positions. Ailish, Marita, Jodie, Stephanie, Amy and Tamieka have provided victim survivors, adult and children, with a responsive, supportive service in 2019 – 2020 – and with the impacts of COVID 19 restrictions on our service modalities, the Practitioners have utilised their creativity, and strengths as Practitioners in providing women with a quality service. Thank you to Ailish for her contributions to the CM program as she has commenced a new role with the Intake and Assessment team.

Thank you to the Practitioners in the Case Management Outreach Program for their hard work, commitment and investment in our program.

**Kate Harrington and Ruth Isbel**

# Access & Crisis Accommodation

The Access and Crisis Accommodation team provide services and supports to victim survivors over a number of different programs including, Intake, Risk Assessment and Management Panel (RAMP), Personal Safety Initiative (PSI), Specialist Therapeutic Children's Program and Crisis Accommodation.

## Refuge and Transitional Housing

Emma House supported 21 women and families throughout the 2019/2020 financial year in our refuge and transitional homes. Our properties provide safe and secure short term housing for our clients whilst exploring longer term housing options. The ongoing systemic long term housing issue has this year been exacerbated by the COVID 19 pandemic: however, through this adversity our housing case manager Jen has worked tirelessly to support the women in the properties to explore different options with many of them securing long term rentals.

The next 12 months will be an exciting time for the program and Emma House with the construction of our long awaited core and cluster refuge. The model will include six individual one, two and three bedroom units with a large office space including a number of meeting rooms and staff sleep over room. The new refuge will be a great addition to the Emma House suite of services and will provide a safe and secure home for victim survivors of family violence.

## Specialist Therapeutic Children's Program

Our Specialist Therapeutic Children's Program has undergone further exciting developments over the last 12 months in working closely with The Australian Childhood Foundation (ACF). The core objective of the program is to provide opportunities to enhance and strengthen the bond between children and their mothers, addressing factors such as maternal alienation

and the impact of trauma on development and behavior through their exposure to Family Violence. 2020 has been a remarkable year due to COVID: however, our Specialist Therapeutic Practitioners Hannah and Cristie have supported 51 families, mothers and children throughout the year via phone contact and some face to face contact when safe to do so. We are really looking forward to the next 12 months and what the program has to offer with both Hannah and Cristie attending a number of training courses to enhance the breadth of therapeutic interventions available to the program to meet the individual needs of the victim survivors we work with.

## South West Family Violence Partnership Program

This innovative Family Violence Partnership has five specialist agencies working together across the South West to support victim survivors to recover from the impacts of family violence by delivering programs that promote healing and recovery. The partnership agencies include, South West Centre against Sexual Assault, Australian Childhood Foundation, Brophy Family & Youth Services, Winda-Mara Aboriginal Cooperative and ourselves, Emma House. With the exciting announcement that the program will be funded on an ongoing basis the partnership has been able to move forward in creating a program that provides a range of individual (adult, adolescent and child), group and family, recovery based options for people who are now safe but experiencing longer term trauma impacts because of the violence. Again the impact on the program due to COVID has been unprecedented but as we move forward into a new COVID normal the team are excited about the opportunities the program will create for families.

### Intake & Assessment

The intake program continues to see an increase in demand, particularly from police and self-referrals. The intake figures, 2534 intakes for the year, which is a 26% increase from last financial year, highlights the continuing magnitude of the incidents of domestic and family violence in our region and the pressure placed on the access point at Emma House. Increased demand indicates our level of visibility within the community and our strengthened relationships with community and other services. During COVID-19 we saw contacts reduce following lockdowns and the use of the restrictions to gain further control with an increase of severity and then a spike in contacts once they were lifted. Our intake Practitioners Lisa, Sam, Ailish and Jackie, with the support from our wonderful colleagues in case management, continue to provide a responsive, sustainable, accessible service based on risk and need assessments completed by skilled staff.

### Court Support

The Court Program attends Warrnambool Magistrates' Court weekly for police application hearings. The Emma House worker, Lisa, provides individual support, advocacy, information and referrals for women and children if they are attending Warrnambool Magistrates' Court due to family violence. This service has been impacted since COVID-19 but will recommence once safe to do so.

### Personal Safety Initiative

The Personal Safety Initiative (PSI) aims to assist victim-survivors of family violence to safely remain in their homes in the Wimmera Southwest. PSI forms a key part of the Victorian Government's response to FVRC Recommendation 13. The PSI enables women to re-establish independence and stability and

help children remain in their schools and in their communities. The program conducted 94 safety audits over the year.

Our PSI Coordinators Lisa and Sam have been able to support our case management team and the Wimmera regions case management in providing security measures to our women and children. This has involved finding more appropriate strategies and equipment to support women and children staying safe in the home

### Risk Assessment Management Panel (RAMP)

EHDVSI is the auspice agency for the RAMP in the South West. RAMP is a formally convened multi-agency risk mitigation meeting targeting cases of family violence, which involve serious risk to women and children.

Women who are referred to a RAMP are identified as being at serious threat from family violence and require a comprehensive risk assessment and coordinated action plan to lessen or prevent the threat to her (and her children's) life, health, safety or welfare. RAMPs are not a substitute for the existing system but work to enhance the response to this high-risk group. RAMP's are required to focus on perpetrator accountability and to ensure a women's agency is a priority.

We would like to thank our key RAMP partner Victoria Police and all the other services who provide core and associate members.

### Achievements and Outcomes

- This year we as a service have had to modify our service provision and implement different ways to support as COVID-19 has impacted the ability to offer face to face service, the team has been extremely flexible and fluid in the ways we have provided support across a range of different mediums.

- Our Intake and Assessment team have, in the face of significant challenges with the COVID-19 restrictions, been able to support many families to relocate and advocated with state government to enable safe relocation of their service users
- This year has seen the alignment of the Multi Agency Risk Assessment and Management Framework (MARAM) and family Violence Information Sharing Scheme. Emma house is the lead agency in our region for these reforms and has played a pivotal role in implementation and support to the wider community service sector. We have provided MARAM collaborative practice training together with SW CASA to enable professionals to contribute to risk assessment and collaborate for ongoing risk management, through respectful and sensitive engagement with victim survivors, information sharing, referral and secondary consultation.
- Our RAMP continues to achieve wonderful results for women and children who are deemed at significant risk and we, as a team, have been able to create life-changing responses for the families involved.
- Our Specialist Therapeutic Children's Program has continued to grow and develop with the introduction of new and exciting intervention models to meet the individual needs of the victim survivors we work with.
- Through the face of adversity and the further impact of COVID on housing options, our housing program has been successful in assisting a number of women and their children in securing longer term housing to provide a safer and secure home to assist in their healing and recovery.

### Thank you and Recognition

We would like to recognise the number of years of service that Anna McDonough provided Emma House. Anna left Emma House in April of this year and we wish her all the best in whatever the future holds for her.

And last but most certainly not the least, a big thank you to our wonderful team Ailish, Lisa, Jackie, Jen, Samantha, Hannah and Cristie who have in the face of adversity, been able to band together and provide excellent responses to the women and children who enter our service. We would like to thank you for the endless hours, professionalism, dedication, flexibility and passion you have all shown. This year has been unlike any other and the staff's ability to support clients through immense difficulty and uncertainty during the pandemic.

The outcomes we have been able to achieve for women and children is a direct result of your work and we thank you all for your continuing support. We cannot wait for what the next 12 months has in store for us all.

**Lisa Kerr, Manager Access and Crisis Accommodation, and, Sarah Brittain, Practice Leader & Coordinator Intake & RAMP**

### Dashboard Numbers

PSI – 94

RAMP 44 Presented

Intakes -2534

Refuge & Transitional Housing – 21 Women and Families

Specialist Therapeutic Children's Program – 51 Children & Young People

# Legal Program

**The Emma House Principal solicitor (full time) position is funded entirely by a grant from Victoria Legal Aid (VLA). The Legal Administrative position and part time duty lawyer position are funded by a grant from the Department of Justice and Regulation (Attorney General's department). The program has received additional Covid-19 funding from the Attorney General Department to assist with the provision of front line services**

The additional funding has enabled the Legal Program to employ a two locum solicitors to assist with Portland and Hamilton Courts which has eliminated travel for the Principal Solicitor. This in turn has allowed for more client appointments in the office.

The extra funding has allowed the program to increase the number of days and hours the administrative assistant can be employed. This year has seen Olivia Anders employed as the Administrative Assistant. Olivia has become an invaluable team member and is employed Monday to Friday from 9am to 3pm. This increase in hours has relieved the administrative burden on the Principal and allowed for expansion of the law practice.

This year has also seen the Legal Program battle with the Covid-19 pandemic. New legal processes and Practice Directions from the Courts have seen a dramatic change in how we practice and provide a service to the clients. Services are currently provided over the phone, and via Webex. Meetings and training are attended via video link and zoom. It is indeed a brave new world.

Our core focus continues to be Intervention Orders, the Duty Lawyer program continues to provide a free service to Applicants for Intervention Orders and services the three (3) regional Courts. The duty lawyer service provided assistance to 274 clients in the last financial year.

The Emma House Legal Program also provided legal advice, advocacy, and court representation including representation in the Federal Circuit Court and attendance at mediations on 38 occasions providing access to justice to those who would otherwise not have a voice.

The Principal solicitor has maintained certifier status on the Victoria Legal Aid Section 29A panels. This enables the program to obtain VLA funding for qualifying clients thereby ensuring they are not liable for legal fees.

The CLC sector CLSP funding process is undergoing reform. Our funding is administered by VLA and is place until 2023. Reporting requirements, transparency regarding spending and accountability are all areas that are the subject of the latest reforms, reporting requirements are becoming more stringent.

*We look forward to another exciting year ahead*



**Jacqui Joseph**

Principal Solicitor

# Acknowledgements

Emma House Domestic Violence Services Inc. would like to acknowledge and sincerely thank the generosity of individuals, community organisations and businesses that have generously supported EHDVSI over the past 12 months.

We receive numerous donations from individuals of which we are extremely grateful. These donations contribute to our ability to provide flexible options for women and children

We would also like to acknowledge our sector partners whose support and assistance enable us to continue to provide a comprehensive service tailored to our client's needs.

## Donors

AESOP
Allansford CWA
Backpacks 4 Vic kids
Bargin Buys
Best and Less
CWA Victoria
Emmanuel College Year 12 Students
FoodShare
Heatherlie Tai Chi Group
Ingenia Gardens
Inner Wheel Rotary
Jamieson Medical Clinic
Koroit CWA
Koroit Kindergarten
Ladybirds
Lions Hopkins Kindergarten
Lunchtime Ladies (Hospital)
Mepunga Uniting Church
Mortlake CWA
Next Steps
Panmure CWA

Saputo
Share the Dignity Bags
Sinclair & Wilson
Soulsby & Struth Pharmacy
South West TAFE
St Kilda Mums
Tasty Plate
Timboon Hospital
Warrnambool Toyworld
Trinity Lutheran Church
Uniting Church Child Centre
Wannon Water
Warrnambool Central Rotary Club Partners
Warrnambool & Cobden CWA
Warrnambool & District Food Share
Warrnambool Breastfeeding Centre
Warrnambool CWA Night Owls
Warrnambool GEM Club
Warrnambool Ladies Probus Club
Warrnambool Lions Club
Wilson's Real Estate

# Acknowledgements cont.

## Partners

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Australian Childhood Foundation

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Bethany Family Services

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Brophy Family & Youth Services

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Centacare

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Child & Adolescent Mental Health Service

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Colac Otway & Corangamite Child & Family Services Alliance

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Corrections Victoria

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Corangamite Shire Council

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Department of Health & Human Services

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Department of Regulation & Justice

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Domestic Violence Victoria

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Glenelg Shire Council

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Gunditjmara Aboriginal Cooperative Ltd

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Kirrae Health Services

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Maternal & Child Health Service

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McKillop Family Services

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Mpower

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Ozchild

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Salvo Connect

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South West Health Care

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South West Child & Family Services Alliance

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South Western Centre Against Sexual Assault

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TILT Renewables

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Victorian Department of Health & Human Services

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Victorian Department of Justice & Regulation

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Victorian Legal Aid

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Victorian Police

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Warrnambool City Council

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Warrnambool Food Share

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Warrnambool Standard

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Western District Health Service

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Western Region Alcohol & Drug Service

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Wimmera & South West Family Violence Partnership

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Winda Mara Aboriginal Corporation

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Women's Health & Well Being Barwon South West

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Women's Housing LTD

## Financial Statements

**Emma House Domestic Violence Services Inc.**  
**Statement of Comprehensive Income**  
For the Year Ended 30 June 2020

<b>Income</b>	<b>Note</b>	<b>2020</b>	<b>2019</b>
		<b>\$</b>	<b>\$</b>
<b>Funding</b>			
Victorian Legal Aid		214,401	179,279
Department of Human Services		3,050,655	2,859,790
Department of Justice and Regulation		62,744	92,006
<b>Other Income</b>			
Government Cash Flow Boost		50,000	-
Donations		27,876	13,001
Fee for Service Income		18,373	88,790
Interest		42,230	47,795
Paid Parental Leave		-	12,948
Profit on Sale of Asset		26,046	9,048
Rental income		12,113	14,626
Workcover Reimbursement		13,678	27,893
Sundry		11,393	5,982
<b>Total Revenue</b>		<b>3,529,509</b>	<b>3,351,158</b>
<b>Expenditure</b>			
Accounting, Audit and Bookkeeping		10,370	14,320
Accreditation project		10,916	8,805
Administration costs		125,750	92,905
Client costs		990,607	913,316
Depreciation		62,422	55,917
IT Expenses		16,120	18,433
Locum Services		43,588	60,799
Loss on Sale of Assets		5	6,841
Minor equipment purchases		18,176	15,546
Project Expenses		48,799	48,799
Staff cost including recruitment, training and medical		36,122	106,314
Rent - Administration		13,237	15,443
Repairs and Maintenance		17,356	17,310
Salary expenses		1,925,637	1,773,579
Telephone & Internet		26,660	25,607
Vehicle expenses		23,059	23,696
Workcover premium		81,391	66,254
<b>Total Expenditure</b>		<b>3,450,215</b>	<b>3,263,884</b>
<b>Total comprehensive income for the year</b>		<b>79,294</b>	<b>87,274</b>

**Emma House Domestic Violence Services Inc.****Statement of Financial Position**

As at 30 June 2020

		<b>2020</b>	<b>2019</b>
<b>Assets</b>	<b>Note</b>	<b>\$</b>	<b>\$</b>
<b>Current Assets</b>			
Cash and Cash Equivalents	2	505,059	490,418
Investments	2	1,711,952	1,671,199
Receivables	3	133,952	320
Other current assets	4	16,130	12,826
		<b>2,367,093</b>	<b>2,174,763</b>
<b>Non Current Assets</b>			
Property , Plant and Equipment	5	1,033,625	1,017,424
<b>Total Assets</b>		<b>3,400,718</b>	<b>3,192,187</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	6	503,772	401,311
Employee Provisions	7	169,291	141,837
		<b>673,063</b>	<b>543,148</b>
<b>Non Current Liabilities</b>			
Employee Provisions	7	17,371	18,049
<b>Total Non Current Liabilities</b>		<b>17,371</b>	<b>18,049</b>
<b>Total Liabilities</b>		<b>690,434</b>	<b>561,197</b>
<b>Net Assets</b>		<b>2,710,284</b>	<b>2,630,990</b>
<b>Members Funds</b>			
Retained Surplus		2,710,284	2,630,990
<b>Total Members Funds</b>		<b>2,710,284</b>	<b>2,630,990</b>

**Emma House Domestic Violence Services Inc.**  
**Statement of Changes in Equity**  
For the Year Ended 30 June 2020

	<b>Notes</b>	<b>Retained Earnings \$</b>	<b>Total \$</b>
<b>Balance at 1 July 2018</b>		2,543,716	2,543,716
Profit (loss) attributable		87,274	87,274
Transfers to and from reserves		-	-
<b>Balance at 30 June 2019</b>		<u>2,630,990</u>	<u>2,630,990</u>
Profit (loss) attributable		79,294	79,294
Transfers to and from reserves		-	-
<b>Balance at 30 June 2020</b>		<u><b>2,710,284</b></u>	<u><b>2,710,284</b></u>

**Emma House Domestic Violence Services Inc.**

**Statement of Cashflows**

As at 30 June 2020

	Note	2020 \$	2019 \$
<b>Cash Flow from Operating Activities</b>			
Receipts from operating activities		3,428,697	3,206,119
Interest received		42,230	47,795
Payments to suppliers		(1,435,627)	(1,494,469)
Payments to employees		(1,927,324)	(1,681,185)
<b>Net cash provided by operating activities</b>	11	<u>107,976</u>	<u>78,260</u>
<b>Cash Flow from Investing Activities</b>			
Proceeds from sale of property, plant & equipment		63,000	20,909
Payment for property, plant & equipment		(115,582)	(79,885)
<b>Net cash used in investing activities</b>		<u>(52,582)</u>	<u>(58,976)</u>
<b>Cash Flow from Financing Activities</b>			
(Payment) / Proceeds from Borrowings		<u>-</u>	<u>-</u>
Net increase/(decrease) in cash held		55,394	19,284
Cash at the beginning of Financial Year		<u>2,161,617</u>	<u>2,142,333</u>
<b>Cash at the end of Financial Year</b>	2	<u>2,217,011</u>	<u>2,161,617</u>

**Emma House Domestic Violence Services Inc.**  
**Notes to and forming part of the Financial Statements**  
**For the Year Ended 30 June 2020**

**1. Statement of Accounting Policies**

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012 and is a Charity registered under the Australian Charities and Not-for-profits Commission Act 2012 .

The Council have prepared the financial statements on the basis that the entity is a non-reporting entity because there are no users dependant on general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the Associations Incorporation Reform Act 2012. The Association is a not-for-profit entity for financial reporting purposes under the Australian Accounting Standards.

The financial statements (exempt for cash flow information) have been prepared on an accruals basis and are based on historical costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets. The amounts presented in the financial statements have been rounded to the nearest dollar.

The following material accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. The financial statements were authorised for issue by the Council as per the Council Statement.

**Accounting Policies**

**a. Income Tax**

The Committee believe the Association is exempt from the payment of tax under Section 50-10 of the Income Tax Assessment Act 1997.

**b. Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses. Property, land and buildings are carried at their fair value and based on the market valuation periodically, obtained from an independent valuer which determines the value. It is noted that property held with restriction on sale by the Service has been carried at historical cost. Refer Note 5(c) for further detail.

The carrying amount of property, plant and equipment is reviewed annually by Council to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

**Emma House Domestic Violence Services Inc.**  
**Notes to and forming part of the Financial Statements**  
**For the Year Ended 30 June 2020 (continued)**

**1. Statement of Accounting Policies (cont.)**

**b. Property, Plant and Equipment (cont.)**

In the event the carrying amount of plant and equipment is greater than the recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount. A formal assessment of recoverable amount is made when impairment indicators are present (refer to Note 1(f) for details of impairment).

Plant and equipment that have been contributed at no cost, or for nominal cost, are recognised at the fair value of the asset at the date it is acquired.

**Depreciation**

Land is not depreciable. The depreciable amount of all fixed assets including buildings is depreciated on either a straight-line or diminishing value basis over their useful lives, commencing from the time the asset is available for use.

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

**c. Superannuation**

The Association contributes employer superannuation on behalf of permanent employees receiving greater than \$450 per month. The Association is not legally obligated to contribute greater than 9.5% superannuation guarantee levy.

**d. Employee Benefits**

**Short-term employee provisions**

The current portion for this provision includes the total amount accrued for annual leave entitlements and the amounts accrued for long service leave entitlements that have vested due to employees having completed the required period of service. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. Based on past experience, the Association does not expect the full amount of annual leave or long service leave balances classified as current liabilities to be settled within the next 12 months. However, these amounts must be classified as current liabilities since the Association does not have an unconditional right to defer the settlement of these amounts in the event employees wish to use their leave entitlement.

**Emma House Domestic Violence Services Inc.**  
**Notes to and forming part of the Financial Statements**  
**For the Year Ended 30 June 2020 (continued)**

**1. Statement of Accounting Policies (cont.)**

**d. Employee Benefits (cont.)**

**Other long-term employee provisions**

The non-current portion for this provision includes amounts accrued for long service leave entitlements that have not yet vested in relation to those employees who have not yet completed the required period of service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures, and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit or loss as part of employee provisions expense.

The Association's obligations for long-term employee benefits are presented as non-current employee provisions in its statement of financial position, except where the company does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current employee provisions.

**e. Revenue**

Non-reciprocal grant revenue is recognised in profit or loss when the entity obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the entity and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before the entity is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the entity incurs an obligation to deliver economic value directly back to the contributor or third party, this is considered a reciprocal transaction and the grant revenue is recognised in the statement of financial position as a liability until the service has been delivered; otherwise the grant is recognised as income on receipt.

Non-reciprocal contributions of assets from the government and other parties for zero or a nominal value. These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in profit or loss.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised as it accrues using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer. All revenue is stated net of the amount of goods and services tax.

**f. Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short term highly paid liquid investments with original maturities of three months or less and bank overdrafts.

**Emma House Domestic Violence Services Inc.**  
**Notes to and forming part of the Financial Statements**  
**For the Year Ended 30 June 2020 (continued)**

**1. Statement of Accounting Policies (cont.)**

**g. Goods and Services Tax (GST)**

Revenues, expenses, and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Tax Office (ATO). Receivables and payables in the Balance sheet are shown inclusive of GST. The net amount of GST recoverable from, or payable to the ATO is included with other receivables or payables in the statement of financial position. Cash flows are presented on an exclusive basis. The GST components of cash flows arising from investing or financing activities which are recoverable from or payable to, the ATO are presented as operating cashflows included in receipts from customers or payments to suppliers.

**h. Impairment of Assets**

At each reporting date, the Association assesses whether there is any indication that an asset may be impaired. The assessment will consider both external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of that asset, being the higher of the asset's fair value less costs of disposal and its value-in-use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is immediately recognised in profit and loss.

Where an impairment loss on a revalued asset is identified, this is debited against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

**i. Comparative Figures**

When required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**j. New Accounting Standards for Application in Future Periods. Impact of Standards issued but not yet applied by the Association**

**AASB 16: Leases (applicable to annual reporting periods beginning on or after 1 January 2019).**

The Association has chosen not to early-adopt AASB 16. However, as at the reporting date, the directors have concluded a preliminary assessment on the impact of AASB 16 on the financial statements and conclude that the impact will most likely not be material.

A core change resulting from applying AASB 16 is that most leases will be recognised on the balance sheet by lessees, as the Standard no longer differentiates between operating and finance leases. An asset and a financial liability are recognised in accordance with this new Standard. There are, however, two exceptions allowed: short-term and low-value leases.

**Emma House Domestic Violence Services Inc.**  
Notes to and forming part of the Financial Statements  
For the Year Ended 30 June 2020 (continued)

		2020 \$	2019 \$
<b>2. Cash and Cash Equivalents</b>			
Petty Cash		62	63
Cheque and at call savings Accounts		504,717	489,263
EFTPOS Account		280	1,092
		<u>505,059</u>	<u>490,418</u>
<b>Reconciliation of Cash:</b>			
Cash at the end of the financial year as shown in the cash flow statement is reconciled to items in the balance sheet as follows:			
Cash and cash equivalents		505,059	490,418
Investments - Restricted		1,711,952	1,671,199
		<u>2,217,011</u>	<u>2,161,617</u>
<b>3. Receivables</b>			
Receivables		133,952	320
		<u>133,952</u>	<u>320</u>
<b>4. Other current Assets</b>			
Prepayments		<u>16,130</u>	<u>12,826</u>
<b>5. Property, Plant &amp; Equipment</b>			
Land 131-133 Kepler Street	(a)	470,000	470,000
Buildings 131-133 Kepler Street	(b)	405,000	405,000
Less Accumulated Depreciation		<u>(20,278)</u>	<u>(10,153)</u>
	(a)	<u>854,722</u>	<u>864,847</u>
Refuge Property at Cost	(c)	140,000	140,000
Less Accumulated Depreciation		<u>(140,000)</u>	<u>(140,000)</u>
		-	-
Refuge Property Improvements at Cost		25,225	25,226
Less Accumulated Depreciation		<u>(18,935)</u>	<u>(17,559)</u>
		<u>6,290</u>	<u>7,667</u>
<b>Total Property &amp; Improvements</b>		<u>861,012</u>	<u>872,514</u>
Plant and Equipment at Cost		162,301	147,306
Less Accumulated Depreciation		<u>(128,958)</u>	<u>(112,659)</u>
		<u>33,343</u>	<u>34,647</u>
Motor Vehicles at Cost		165,590	175,663
Less Accumulated Depreciation		<u>(26,320)</u>	<u>(65,400)</u>
		<u>139,270</u>	<u>110,263</u>
<b>Total Property, Plant and Equipment</b>		<u>1,033,625</u>	<u>1,017,424</u>

**Emma House Domestic Violence Services Inc.**  
**Notes to and forming part of the Financial Statements**  
For the Year Ended 30 June 2020 (continued)

	2020 \$	2019 \$
<b>5. Property, Plant &amp; Equipment (cont.)</b>		
(a) The title search for the property 131-133 Kepler Street is Volume 10300 Folio 755		
(b) Land and Buildings value is based on the property valuation by Roger Cussens dated 30/06/2018. An updated market valuation is due in June, 2021.		
(c) Note a property is held for Emma house by Marvindel Inc. with a caveat held over the property by the Director of Housing which does not allow the transfer or sale of the property. Given the restriction on sale and therefore value to the Service, this property is carried at historical cost.		
<b>6. Trade and Other Payables</b>		
<b>Current:</b>		
Accounts Payable	89,762	97,848
Payroll & Other Accruals	38,358	82,004
PAYG	42,867	27,684
Grants in Advance	287,734	186,638
GST Payable	45,051	7,137
	<u><b>503,772</b></u>	<u><b>401,311</b></u>
<b>7. Employee Provisions</b>		
<b>Current</b>		
Time In Lieu	12,550	18,904
Employee Benefits - Annual Leave	147,797	93,938
Employee Benefits - Long Service Leave	8,944	28,995
	<u>169,291</u>	<u>141,837</u>
<b>Non - Current</b>		
Employee Benefits - Long Service Leave	<u>17,371</u>	<u>18,049</u>
<b>8. Events after Balance Date</b>		
Subject to the impact that may result from the Covid-19 pandemic, including, but not limited to the organisation's operations and financial position in 2020 and future years, the Council is not aware of any events which have occurred subsequent to balance date which would materially affect the financial statements prepared for the year ended at 30 June, 2020.		
<b>9. Related Party Transactions</b>		
The Association did not enter into any contracts with related parties.		
<b>10. Contingent Liabilities</b>		
The Council is not aware of any contingent liabilities at 30 June, 2020. (2019 - Nil)		

**Emma House Domestic Violence Services Inc.**  
Notes to and forming part of the Financial Statements  
For the Year Ended 30 June 2020 (continued)

<b>11. Cash Flow Information</b>	<b>2020</b>	<b>2019</b>
	<b>\$</b>	<b>\$</b>
Operations with Surplus from Ordinary Activities		
Net Result for Year	79,294	87,274
Non-cash flows in Profit		
Depreciation	62,422	55,917
Net(gain)/loss on disposal of assets	(26,041)	(2,207)
Changes in Assets & Liabilities		
(Increase)/Decrease in Receivables	(133,632)	(320)
(Increase)/Decrease in Other Assets	(3,304)	(10,711)
Increase/(Decrease) in Payables	102,461	(136,440)
Increase/(Decrease) in Provisions	26,776	84,747
Net Cash Provided by Operating Activities	<u><b>107,976</b></u>	<u><b>78,260</b></u>

**12. Incorporation**

The organisation received a Certificate of Incorporation from Consumer Affairs dated 14th August, 1986.

**13. Income Tax Expense**

The Committee believe the Association is exempt from the payment of tax under Section 50-10 Community Service of the Income Tax Assessment Act

**14 Australian Charities and Not-For-Profit Commission (ACNC)**

The organisation is registered with the ACNC as a charitable organisation.

## Emma House Domestic Violence Services Inc.

### ANNUAL STATEMENTS GIVE TRUE AND FAIR VIEW OF FINANCIAL POSITION AND PERFORMANCE OF INCORPORATED ASSOCIATION

We, being members of the Council of Emma House Domestic Violence Incorporated, certify that-

- (1) The financial statements as set out on pages 1 to 11 present a true and fair view of the financial position of the Emma House Domestic Violence Inc. as at 30 June 2020 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Reform Act 2012.
- (2) Emma House Domestic Violence Services Inc. will be able to meet its debts as and when they fall due.
- (3) The financial statements and notes as set out on pages 1 to 11 satisfy the requirements of the ACNC Act.

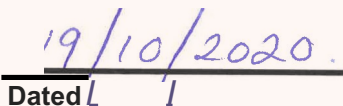
This declaration is signed in accordance with subs 60.15(2) of the Australian Charities and Not-for-profits Commission Regulation 2013.



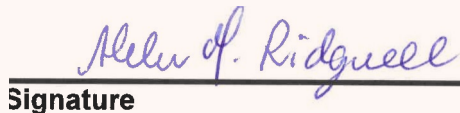
Signature




Name



Dated



Signature



Name

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF  
EMMA HOUSE DOMESTIC VIOLENCE SERVICES INCORPORATED**

**Report on the Audit of the Financial Report**

We have Audited the financial report of Emma House Domestic Violence Services Incorporated, which comprises the statement of financial position as at 30 June, 2020, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the Council's declaration.

In our opinion the financial report of Emma House Domestic Violence Services Incorporated, is in accordance with Division 60 of the *Australian Charities and Not-for-Profits Commission Act 2012*, including:

- a. giving a true and fair view of the Emma House Domestic Violence Services Incorporated's financial position as at 30 June, 2020 and of its financial performance for the year then ended; and
- b. complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 the *Australian Charities and Not-for-profits Commission Regulation 2013*.

**Basis for Opinion**

We conducted our Audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the *Audit of the Financial Report* section of our report. We are independent of Emma House Domestic Violence Services Incorporated, in accordance with the *Australian Charities and Not-for-profits Commission Act 2012* (ACNC Act) and the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to our Audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the Audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Emma House Domestic Violence Services Incorporated's financial reporting responsibilities under the ACNC Act. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

## **Responsibility of the Council and Those Charged with Governance for the Financial Report**

The Council of Emma House Domestic Violence Services Incorporated, are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the ACNC Act and the needs of the members. The Council's responsibility also includes such internal control as the Council determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council are responsible for assessing Emma House Domestic Violence Services Incorporated's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless the Council either intend to liquidate Emma House Domestic Violence Services Incorporated, or to cease operations, or have no realistic alternative but to do so.

## **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an Auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an Audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an Audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the Audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform Audit procedures responsive to those risks, and obtain Audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the Audit in order to design Audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Emma House Domestic Violence Services Incorporated's internal control
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council.

- Conclude on the appropriateness of the Council's use of the going concern basis of accounting and, based on the Audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on Emma House Domestic Violence Services Incorporated's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the Audit evidence obtained up to the date of our Auditor's report. However, future events or conditions may cause Emma House Domestic Violence Services Incorporated, to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the Audit and significant Audit findings, including any significant deficiencies in internal control that we identify during our Audit.



**FELICITY MELICAN  
PRINCIPAL**

Dated this 21 October, 2020

257 Timor Street  
Warrnambool VIC 3280

Ref: 1960996\_1

# Annual Report 2019-20

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